


A top-down view of a wooden desk. On the left, a silver laptop is partially visible. In the center, a teal mug filled with dark coffee sits on a white notebook. The notebook has a perforated edge on the right side. The background is a teal gradient with a subtle wood grain texture.

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Tasks That Need
To Be Addressed
When You Die



The following is an extensive list of the numerous things that would need to be gathered and sorted through immediately after death.

All bolded items can be planned before the time of need, non-bolded items will need to be addressed after the death.



VITAL INFORMATION & DOCUMENTS

1. Full legal name
2. Home address
3. Phone number and/or cell number
4. Email address(es)
5. Date of birth
6. Date of death
7. Place of birth
8. Location of death
9. U.S. citizenship if born outside of the U.S.
10. Father birthplace
11. Mother's birthplace
12. Father's first and last name
13. Mother's first and last name, maiden name
14. Occupation and title
15. Year of retirement
16. Social Security number
17. Veterans serial/service number
18. Military Discharge papers (Government form DD-214 honorable discharge)
19. Military date and place(s) of service
20. Military date of discharge
21. Spouse's name
22. Maiden name
23. Marriage license
24. Religious denomination
25. Place of worship
26. Educational attainment
27. Number and full names of all children, grandchildren, and great grandchildren

FUNERAL ARRANGEMENTS

1. Choose between traditional burial or cremation
2. Choose casket or urn
3. Purchase burial plot, if burial
4. Choose monument/marker setting and engraving
5. Decide on service type
6. Prep vital information paperwork
7. Complete legal certificates and permits
8. Fill out government forms
9. Bring a complete set of clothing for the deceased
10. Bring glasses and any jewelry
11. Choose hair style and cosmetology
12. Choose a funeral car, limousine (for family and/or pallbearers)
13. Write obituary
14. Choose pallbearers
15. Choose clergy, celebrant, eulogy speakers
16. Choose time of services
17. Select service details; readings, scripture, songs, etc
18. Choose memorial/guest book
19. Gather religious items to display
20. Gather personalization items for display
21. Decide on catering details of service
22. Choose if you want to donate to a charity in addition to or in lieu of flowers
23. Pick one photo of your loved one to be used for memorial program printing
24. Choose memorial keepsake items
25. Gather family photos for memorial display
26. Fill out Honorable Veteran Discharge Certificate (VA Form DD214)
27. Find major insurance policy, to be used for funeral costs
28. Decide on how many death certificates to order
29. Order death certificates
30. Reviewing and signing all paperwork
31. Payment for services




NOTIFY

- | | | |
|----------------------|----------------|-------------------|
| 1. Family | 5. Celebrants | 11. Creditors |
| 2. Close friends | 6. Pallbearers | 12. Doctors |
| 3. Funeral director | 7. Employer | 13. Clubs |
| 4. Cemetery director | 8. Church | 14. Organizations |
| | 9. Clergy | 15. Unions |
| | 10. Attorney | 16. Bank |
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ADDITIONAL TASKS

1. **Provide vital statistics about deceased for newspaper**
2. Address current/urgent bills
3. **Find/discover last will and testament, emotional will, power of attorney, etc**
4. **Check will regarding any special wishes relating to funeral**
5. **Designate someone to look after children, plants and/or pets**



This list is long. This list is daunting.
This list is the number one reason that
people plan ahead, to not leave this
burden for their loved ones.

**Contact us today to plan ahead for
your funeral arrangements.**